# Terms of Reference

# Senior Non-Key Expert – Expert for system placement of RPL and quality assurance of the validation process (in AE)

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| **Project Overall Objective** |
| The overall objective of the project is to support the ongoing educational reform in bringing about the broad, long-term change in the political, social, economic and environmental global context which will stem from interventions as a response to the mismatch of labour supply and labour market needs.  The purpose of the project is:   * To improve the quality, relevance and accessibility of non-formal adult education in Serbia. |
| **Scope of Work and Outputs Requested** |
| Area of Expertise – Expert for system placement of RPL and quality assurance of the validation process (in AE) will support the EU funded project “Increased offer and diversification of accredited non-formal training courses and adult training providers” to effectively operate its core functions in the course of project implementation. The Expert will have hands-on experience in:   * analysis of legislation, analysis of gaps in the system, development of public policies, introduction of changes in the education system, recognition of prior learning and quality assurance in adult education.   Areas of Responsibility- The expert will work closely with Team Leader and Key Expert 2 and Key expert 3, SNKE Legal expert and other experts, Project staff and other project stakeholders by preparing an analysis of good practices and concepts for the Beneficiary's WG in the process of preparing legislative proposals to improve the adult education and training system and the implementation of RPL.  The project activities the expert will contribute:  1.1. Improved national quality assurance framework in the field of adult education  1.1.10 Support to Beneficiary (working groups) in preparing new and/or revising existing laws and bylaws related to the quality assurance system of adult education, qualifications framework, and harmonization of the legal framework for adult education with regulations governing vocational rehabilitation and employment of persons with disabilities.  2.3. Improved possibilities for RPL implementation at the system level and the level of organisers of adult education activities  2.3.8 Support working groups in preparing draft amendments to the relevant laws and bylaws, including higher education, for the purpose of full implementation of the RPL.  Expected results/deliverables:   * Provided support to Beneficiary working group by providing good practices and drafting conceptual changes for amendments to relevant laws and by-laws, including higher education, for the purpose of full implementation of RPL and inputs for Report on the work of ‘legal assistance facility’ listing prepared new and/or revised existing laws and/or bylaws; * Practical support to Beneficiary working group by providing good practices for the establishment of a national assessment center for RPL in the preparation of proposals for changes in pre-university adult education and inputs for Report on provided support to relevant working groups. |
| **Position Requirements** |
| Qualification & Skills   * University degree with minimum 4 years of studies (i.e. Bachelor’s degree) in relevant field – law, social sciences, natural sciences, economics, etc.; * Master degree will be considered as an advantage; * Excellent communication and reporting skills; * Fluency in written and spoken English, knowledge of Serbian would be considered as an advantage; * Adequate computer literacy.   General Professional Experience   * Minimum 10 years of general professional experience.   Specific Professional Experiences   * Minimum 5 years of specific experience as an expert in conducting analysis in education; * Experience in developing and implementing lifelong learning policy tools; * Experience in setting up a national qualifications’ framework; * Experience in analyzing/preparing legal acts regarding vocational education; * Experience in introducing new concepts in nonformal/formal education; * Experience in introducing national/local centers for assessing competences; * Experience in working with National Working Groups tasked with changing concepts or legislation; * Knowledge and understanding of NQFS in the Republic of Serbia will be considered as an advantage; * Experience in working on EU and/or other donor funded projects will be considered as an advantage. |
| **General information** |
| ***Civil servants and other staff currently employed by public administrations of the beneficiary country are not eligible to apply as experts. Experts must be independent and free from conflicts of interest regarding the responsibilities defined by the Terms of Reference.***  *Indicative Time of Engagement:* October 2024 – May 2026  *Place of performance:* Belgrade, Republic of Serbia  *Type of engagement:* Short-term position  Cover letter and CV in the attached EU format only, both in English, must be submitted by e-mail to [**projects@kpmg.rs**](mailto:projects@kpmg.rs) no later than 22.10.2024, titled: “Application for the position – SNKE – Expert for system placement of RPL and quality assurance of the validation process (in AE)”. Please note that only CVs provided in this form will be considered.  References must be available on request.  Only short-listed candidates will be contacted. |